

MEMORANDUM

To: Mr. John Krause, Hazardous Waste Coordinator, Branch of Environmental Quality Services/MS-450

From: Branch of Contracting Officer/MS-210

Subject: Solicitation No. SB-97-0024, Cleanup Petroleum Contaminated Soil in the Community of the Duck Valley Indian Reservation, Owyhee, Nevada

Date: September 11, 1997

Attached is a set of specifications, drawings of the above solicitation for your information. We have mailed specifications to all prospective bidders and bid opening is set for September 25, 1997 at 2:00 P.M. Local Time at Place of Bid Opening.

Please do not send copies to any companies. If you receive a request for the solicitation packages refer them to our office.

If you have any questions concerning this solicitation, please contact this office on or before the bid opening.

Gerald Knox

Attachments: .



INSTRUCTIONS TO BIDDERS (Construction)

Please read and follow these instructions carefully! Your bid, if accepted, becomes a legal binding contract; therefore, you are urged to also review all terms and conditions contained in the solicitation.

General: Make sure you have completed and attached the following to your bid:

- ☐ Bid Bond (SF-24) issued in the name of the bidder (Part I)
- ☐ Representations and Certifications (Part IV)

To expedite the handling of your bid, please check the following items before mailing:

- ☐ Are the unit prices legible? Are the extended prices correct?
- ☐ Have you completed each and every entry called for?
- ☐ Have you initialed any changes or erasures?
- ☐ Have you signed your bid?
- ☐ Have you acknowledged solicitation amendments (Block 19 on reverse of SF-1442) or attached signed amendments?



Bidding Materials: When these forms are completed and returned, this will be considered as full acknowledgment of all the terms and conditions of the solicitation. Failure to submit the proper bid forms may result in rejection of the bid as incomplete.

Only one set of bid documents/specifications will be released to each prospective contractor or subcontractor upon written request. Additional copies are the responsibility of the contractor/subcontractor.

Submission of Bids: Bids must be received by the Branch of Acquisition, Federal Assistance & Property Management prior to the date and time set for the bid opening. (See also Solicitation Provision entitled *Late Submissions, Modifications, and Withdrawals of Bids.*)

It is the responsibility of each bidder to take all necessary precautions, including the use of a proper mailing cover, to insure that the bid price cannot be ascertained by anyone prior to bid opening. The bidder is requested to use the bid label furnished, which must be filled in and pasted on the bid envelope. If a bid label is not furnished or is not used, the bidder must place the following notation in the lower left corner of the sealed envelope:

Mail Room: This is a sealed bid—DO NOT OPEN. Stamp date
and time of receipt upon envelope.

Solicitation No.: _____

Due date & time: _____

Questions: Any questions should be directed to the Contract Specialist identified in Block 9 of the Solicitation, Offer and Award (*Construction, Alteration, or Repair*) (SF 1442). You may be requested to submit them in writing.

NOTE: These plans and specifications are provided to you free of charge. We ask only that you return them promptly to the issuing office if you decide not to submit a bid. FAILURE TO RETURN THESE DOCUMENTS WILL RESULT IN REMOVAL OF YOUR FIRM'S NAME FROM SOLICITATION MAILING LISTS AND MAY AFFECT YOUR RECEIPT OF FUTURE SOLICITATIONS.